

Dear Parents and Carers,

As we continue to strive for the highest standards across our school community, we would like to remind all families of our expectations regarding uniform, behaviour, punctuality and our behaviour systems. These expectations are in place to ensure that every student can learn in a calm, safe and purposeful environment.

Uniform Expectations

Please ensure that your child attends school every day in full and correct uniform. In particular, we would like to remind families of the following expectations:

- Skirts must be knee length
- Hats and do-rags are not permitted in school
- Ties and blazers must be worn at all times
- Jumpers do not replace blazers
- NRA PE kit must be worn correctly
- Hotpants are not permitted
- Headbands must be plain
- Hair colour must remain natural/original in appearance

Students who do not meet our uniform expectations will receive a 30-minute detention each time the policy is breached.

We ask for your support in ensuring students leave home dressed appropriately for school each day.

Mobile Phones

Mobile phones should be switched off and kept in bags throughout the school day. Phones should not be seen or used anywhere on the school site during the school day.

The consequence for a phone being seen or used is one day in the Reflection Room.

We would also like to remind families that, from September, the Government has announced a ban on mobile phones in schools. Further information regarding how this will operate in our school will follow in due course.

Reflection Room Procedures

We have made some changes to how our Reflection Room operates to ensure that students are supported to reflect on and improve their behaviour.

If your child is placed in the Reflection Room, they must:

- Arrive at the external Reflection Room door by 8:40am
- Not enter the main school building beforehand

During their time in the Reflection Room, students will take part in reflective practices and interventions designed to help them understand the behaviours that led to their placement. Our aim is to help students learn from mistakes, make positive choices and avoid repeated incidents.



Suspension Procedures

We have also updated our suspension protocols to strengthen reintegration and ensure students return successfully to learning.

Whilst at home on suspension, students are expected to:

1. Complete the reflection form provided
2. Complete the work outlined in the suspension email or letter

The reflection form is an important part of helping students think carefully about their actions and will form part of the reintegration discussion upon return to school.

If the reflection form has not been completed, students will spend one hour in the Reflection Room completing it before returning to lessons.

Reintegration meetings with parents/carers are a vital part of a successful return to school following suspension. As usual, meetings will involve the Head of Year or Assistant Head of Year and, where appropriate, a member of the Senior Leadership Team. These meetings allow us to discuss support, expectations and next steps together.

Students will not return to lessons until the reintegration meeting has taken place. If a parent/carer is unable to attend immediately, the student will remain in the Reflection Room until the meeting can occur.

We know that all of us share the same goal: ensuring every child is successful, safe and able to achieve their full potential. These meetings are therefore extremely important.

Punctuality Between Lessons

To maximise learning time, students are expected to move promptly between lessons and arrive within 3 minutes of the bell.

Persistent lateness between lessons will result in students being placed on report so that staff can support them in meeting these expectations consistently.

Thank you for your continued support in maintaining the high standards and positive culture of our school community. By working together, we can ensure all students are able to learn, succeed and thrive.

Yours faithfully,



Mrs Andrea Bell
Headteacher